

APPROVED: 4/1/10

FINANCE COMMITTEE MINUTES

The March 25, 2010, meeting of the Orleans Finance Committee was convened by Chairman Walter Bennett at 7:03 p.m. in the Nauset Room of the Orleans Town Hall. Present constituting a quorum were Mr. Bennett, Edwin Barr, Mark Fiegel, Dale Fuller, John Hodgson, Gwen A. Holden Kelly, and Paul Rooker. Member Rick Sigel joined the meeting at 7:15 p.m. following the votes on the minutes of previous meetings.

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TOWN CLERKS OFFICE

Approval of Minutes

- *Minutes of the March 10, 2010, Public Hearing:* **On a motion made by Mr. Barr, the minutes of the Finance Committee's joint public hearing with the Board of Selectmen on the fiscal year 2011 Town budget were approved (5-0-2).**
- *Minutes of the March 11, 2010, Meeting:* **On a motion made by Mr. Barr, the minutes of the March 11, 2010, Finance Committee meeting were approved (5-0-2).**
- *Minutes of the March 18, 2010, Meeting:* **On a motion made by Ms. Holden Kelly, the minutes of the March, 18, 2010, Finance Committee Meeting were approved (5-0-2).**

Guests

Mark Carron, Board of Selectmen liaison to the Finance Committee, was in attendance at the meeting.

Also present were Orleans Town Administrator John F. Kelly, Parks and Beaches Superintendent Paul O. Fulcher, and Fire Department officials William P. Quinn, Jr., chief; Anthony L. Pike, deputy chief; and Fire Fighter Geof Deering, emergency medical services coordinator.

Remarks from the Chairman

Mr. Bennett thanked Finance Committee members for their help in moving the work of Committee forward in his absence. He also acknowledged with gratitude the efforts of Mr. Barr in developing, and coordinating the distribution of, materials to publicize and solicit citizen participation in the Feb. 24th joint Finance Committee/Board of Selectmen public hearing on the Capital Improvement Plan for fiscal years 2012 through 2016.

Discussion with the Town Administrator and the Parks and Beaches Superintendent

Mr. Kelly and Mr. Fulcher responded to questions from Finance Committee members concerning the proposed expenditure of \$30,000 under the fiscal year 2011 Town budget to renovate the American Legion Hall. As explained by Messrs. Kelly and Fulcher, renovation of the Legion Hall would serve the dual purposes of permitting the relocation of certain Highway Department employees owing to a mold problem in the facilities where these individuals currently are housed and advancing the initial phase of longer-

termed plans to meet office space requirements associated with the creation of a Town Department of Public Works and Natural Resources.

Discussion with Fire Department Officials

Chief Quinn, Deputy Chief Pike, and EMS Coordinator Deering addressed questions posed by the Finance Committee concerning the Fire Department's proposed budget for fiscal year 2011. Among the items discussed were the planned purchases of a new ambulance and pumper and the adequacy of funds requested for overtime under the proposed Fire Department budget for fiscal year 2011.

Old Business

Fiscal Year 2011 Budget Reviews:

The Finance Committee continued its review of the proposed Town operating budget for fiscal year 2011. The following departments budgets were reviewed, and the indicated actions taken, during the meeting:

- Cape Cod Tech Assessment (budget code 330):
Approved as presented on a motion made by Mr. Fiegel (8-0-0).
- Conservation Commission (budget code 171) and Planning and Community Development (budget code 175):
Approved as presented on a motion made by Mr. Rooker (8-0-0).
- Building (budget codes 241) and Building Code Board of Appeals (budget code 242):
Approved as presented on a motion made by Mr. Rooker (8-0-0).
- Orleans Elementary School (budget code 300):
Defeated on a motion to approve as presented made by Mr. Hodgson
(0-8-0).
- Town Office Building (budget code 192) and Community Center (budget code 198):
During its March 17th meeting, the Finance Committee defeated motions to approve as presented the proposed budgets for spending under the Town Office Building and Community Center budget codes, stating that the Committee would revisit these votes during its March 25th meeting.

On a motion made by Mr. Rooker, the Finance Committee voted 6-2-0 to reconsider its previous votes on the Town Office Building and Community Center budget codes.
- Community Center (budget code 198):
Approved on a motion made by Mr. Rooker to accept the budget as amended to reflect updates from the Town Administrator's Office (8-0-0) .

- Town Buildings (budget code 192):
Approved on a motion made by Mr. Rooker to accept the budget as amended to reflect updates from the Town Administrator's Office (7-1-0) .
- Fire/Rescue (budget code 220) and Fire Building (budget code 221):
Approved on a motion made by Mr. Fuller to accept the budgets as amended to reflect updates from the Town Administrator's Office (8-0-0) .

New Business

Request for Reserve Fund Transfer:

On a motion made by Ms. Holden Kelly, the Finance Committee approved the transfer of \$3,255.00 from the Committee's reserve account to accommodate a deficit in funds available to pay unemployment benefits for qualifying seasonal employees who have been unable to find post-season employment 8-0-0. During its Feb. 11th meeting, the Finance Committee had deferred action on the transfer of \$5,244.42 of \$6,556.00 in reserve funds requested pending receipt of additional information concerning the circumstances that generated the need for the requested funds. In his written request to follow up on the Finance Committee's Feb. 11th action, Town Municipal Finance Director David A. Withrow advised the Committee that the \$3,255 in reserve funds requested reflected the actual unemployment compensation invoices received through March 24th, and that based upon claimants, an additional potential benefits payable of \$6,551.83 remains.

Board of Selectmen Reports

Postponed to a future meeting.

Department and Committee Liaison Reports

Postponed to a future meeting.

Future Meetings

Chairman Bennett asked that an additional meeting of the Finance Committee be scheduled for Thursday, April 1st for the principal purpose of acting on articles proposed for inclusion on the warrants for the Annual and Special Town Meetings that will be held on Monday, May 10th.

Adjournment

On a motion made by Mr. Fiegel, the meeting was adjourned at 11:13 p.m.

Respectfully submitted


Gwen A. Holden Kelly
Recording Secretary